

NATIONAL
talking newspapers
and magazines

APPLICATION FOR PHYSICALLY
DISABLED PEOPLE

National Talking Newspapers and Magazines
National Recording Centre
Browning Road
Heathfield
East Sussex
TN21 8DB

Tel: 01435 866102
Fax: 01435 865422

Email: info@tnauk.org.uk
Web: www.tnauk.org.uk



unsung heroes

The Queen's Award for
Voluntary Service 2008

TNAUK: Registered Charity No. 293656

APPLICATION NOTES

Postage & other information

Full first class postage is payable on packets dispatched to physically disabled people in addition to the annual subscription fee. Members should check with their own postal authorities to obtain the return postage rates. Your publications are posted in a 'jiffy' bag and include a return address label that should be affixed to the return envelope with the appropriate stamp.

All cheques must be in sterling, and made payable to *TNAUK*. Cheques from overseas residents must be drawn on a UK bank. Eurocheques are not acceptable.

Please note: daily newspapers are recorded, on audio cassette, as a week's digest of each title, dispatched weekly on one tape. To ensure continuity of supply, we ask you, where possible, to return weekly/fortnightly titles within one week, monthly/bi-monthly titles within two weeks, and quarterly titles within one month. Unlike the tape editions, both audio CDs and DAISY CDs do not have to be returned.

Separate application forms are available for visually impaired people and for those wanting multiple user licences. This application form and a subscription renewal form are available on tape and by e-mail.

Pricing & Payments

Each publication taken on audio tape or audio CD is priced individually according to the frequency of the publication, the number of tapes and CDs on which the publication is delivered, and the format. To ascertain the price of a particular publication, check your catalogue for the tape/CD and frequency details, then refer to the table below for the price.

For example, Reader's Digest is a monthly title produced on two tapes or CDs. To take it on audio tape costs £14 for an annual subscription. To take it on audio CD, costs £27pa.

Our Digital and DAISY products and services are also priced individually – see table below.

When completing this application form you will need to list any publications you would like to take on tape or audio CD in the space provided on page 4 of this form.

If you elect to take publications in e-text format, we will contact you by email detailing how to select publications – you do not need to select your publications via this form.

If you would like to take a Digital or DAISY product then place a tick in the box provided alongside the product (on page 4) and confirm the price.

When you have selected all your publications and formats, complete the postage section, adding postage for each item ordered (excluding digital services). Then complete the ‘Grand Total’ amount, including any voluntary donation.

Finally, please don’t forget to include your cheque or, if paying by credit card, providing your card information in the space provided. If you would like to pay by Direct Debit, please complete the attached Direct Debit form.

Price Reference Table

Tapes	Price	Audio CD	Price
Tape (Weekly)	£19.00	Audio CD (Weekly)	£45.00
Tape (Weekly Double)	£29.00	Audio CD (Weekly Double)	£69.00
Tape (Monthly)	£9.00	Audio CD (Monthly)	£15.00
Tape (Monthly Double)	£14.00	Audio CD (Monthly Double)	£27.00
Tape (Monthly Triple)	£19.00	Audio CD (Monthly Triple)	£39.00
Tape (Fortnightly)	£14.00	Audio CD (Fortnightly)	£27.00
Tape (Bi-Monthly)	£5.00	Audio CD (Bi-Monthly)	£8.00
Tape (Bi-Monthly Double)	£9.00	Audio CD (Bi-Monthly Double)	£15.00
Tape (Quarterly)	£5.00	Audio CD (Quarterly)	£8.00
Tape (Quarterly Double)	£9.00	Audio CD (Quarterly Double)	£15.00
Tape (Half Yearly)	£5.00	Audio CD (Half Yearly)	£8.00
Digital		DAISY	
E-Text	£39.00	DAISY/MP3 CD Weekly	£69.00
CD-ROM (Weekly)	£69.00	DAISY/MP3 CD Monthly	£29.00
Audio Download (MP3)	£59.00		
Digital Bundle (E-Text & Audio D’load)	£84.00		

NOTE: All prices are per annum

PERSONAL & PAYMENT INFORMATION

Name & Address of Recipient

Title _____ Initials _____
 Surname _____
 Address _____

 Town _____
 County _____
 Postcode _____
 Telephone _____
 E-Mail* _____

Name & Address of person placing order (if different from recipient)

Title _____ Initials _____
 Surname _____
 Address _____

 Town _____
 County _____
 Postcode _____
 Telephone _____
 E-Mail _____

*Please provide a valid email address if electing to take publications via e-text

Please send the recipient's chosen publications commencing:	Month/Year
	/

Date of Birth:		Where did you hear of the service?	
----------------	--	------------------------------------	--

I would like to pay by (please tick):

Direct Debit Credit or Debit Card Cheque

If paying by Credit/Debit or Direct Debit, provide your card or bank information in the space provided.

If paying by cheque, please make cheques payable to 'TNAUK'

Direct Debit

I would like to pay my subscription amount by Quarterly/Half-Yearly/Annual Direct Debit (circle payment period).

Please complete the Direct Debit instruction on the penultimate page.
 Note: National Talking Newspapers & Magazines will send a renewal notice prior to each payment being taken.

If paying by Credit Card, please complete the following:

Amex/Diners/Visa/
 MasterCard/Switch:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Issue No. (Switch only): _____ Start Date: _____ Expiry Date: _____

3 Digit Security Code: _____ Signature: _____

REQUIRED DOCUMENTATION

DECLARATION

The service provided by National Talking Newspapers and Magazines is only available to visually impaired persons unable to read normal size (N12) print with glasses, or anyone not able to access printed material for other reasons, such as physical disability. By signing this form you are declaring your eligibility to receive the service. You may be required to submit proof of your status at any time.

Signature _____ Date _____

PRIVACY POLICY - THE DATA PROTECTION ACT 1998

The Association is registered under the Data Protection Act reference number B029905X. The information supplied by you is held on a computer database used to process the despatch of our tapes. This information may also be used in the following ways -

- by The Association for fundraising & marketing purposes
- by Talking Newspaper Enterprises Limited, a company owned by the Association, for the distribution of selected commercial recordings.
- to be shared with charitable partners with whom we have, or might have, an association.

If you do not wish your information to be for any of these purposes then please contact us at any time to let us know of any objections you may have to how we use or disclose your data.

Please check that you have remembered to:

- complete your name and address correctly
- tick age box
- include payment
- sign declaration confirming visual impairment/print disablement
- include postcode
- select your publications

Please send the completed application form to:

Talking Newspaper Association of the United Kingdom
National Recording Centre, Heathfield, East Sussex, TN21 8DB

For help completing this form telephone: (01435) 866102

DONATIONS & GIFT AID

Voluntary Donation: THANK YOU!

£ _____

GIFT AID: If you are a taxpayer we can automatically reclaim tax relating to any donation you make, increasing the value of your gift at no cost to you. Please complete the form below.

American Taxpayers: If you want a U.S. Tax Deduction Please Ring 01435 866102

LEGACIES: We also rely heavily on legacy support. Tick here to receive a copy of our legacy leaflet in: **Large Print**
 On Tape

PAYROLL GIVING: Please ask your employer whether they run this scheme and for details of how to join.

Gift Aid

Name of Charity: Talking Newspaper Association UK

Details of Donor

Title _____ Initials _____ Surname _____

Address _____

Town _____ County _____

Postcode _____ Telephone _____

I want the charity to treat

- the enclosed donation of £
- the donation(s) of £ which I made on/...../.....
- all donations I make from the date of this declaration until I notify you otherwise
- all donations I have made since 6 April 2000, and all donations I make from the date of the declaration until I notify you otherwise

as Gift Aid donations.

**delete as appropriate*

Signature _____ Date _____

Are you an income tax and/or capital gains tax payer: Yes No

If you would like the contact details of your local Talking Newspaper, please tick here:

+Have you served in, or been married to someone who has served in, (including National Service)? Army Navy RAF

+Supplying this information helps us provide an appropriate range of publications and enables us to provide non-personal statistical information to funders.

